



GRADUATE PROGRAM

HANDBOOK

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Anthropology Department website: <http://anthropology.ku.edu/>
Grad. Studies Student Resources: <http://www.graduate.ku.edu/student-resources>

Updated March 21, 2017

Table of Contents

I General Program	4
Introduction	4
Administration	4
Financial support of students	5
Student Responsibilities	6
Student Files	6
Annual Review	7
Intellectual Property Policy	7
Probation	8
Dismissal from the Program	8
Grievances	8
Exceptions	8
II The M.A. Program	9
Temporary advisor	9
M.A. Advisor and Committee	9
Coursework	9
Core courses	9
Hours of M.A.	10
M.A. Thesis and Nonthesis Options	10
A - Thesis Option	11
B – Research Paper Option	11
C – Internship Report Option	11
D – Comprehensive Exam Option	11
M.A. Defense (Options A, B, and C)	11
M.A. Comprehensive Exam (Option D)	12
Application for Degree	12
Double Degrees	12
<i>Provisional timeline table: 2-year study plan toward the M.A. Degree</i>	13
III The Ph.D Program	14
Admission	14
Provisional Admission	14
Doctoral Committee	14
Ph.D. Candidacy Requirements for Admission	15
Responsible Scholarship and Research Skills (RSRS)	15
Field Statements	17
Written Comprehensive Examination	17
Dissertation Proposal	18
Oral Comprehensive Examination and Examination Committee	18
Post-comprehensive enrollment	19
Doctoral Candidacy and Dissertation Committee	19
The Defense of The Dissertation and Certification of The Ph.D. Degree	19
<i>Provisional timeline table: 5-year study plan toward the Ph.D. Degree</i>	20

IV Graduate Training in Archaeology	21
Introduction	21
Evaluative Assessment	21
The M.A. Program	22
The Ph.D Program	22
V Graduate Training in Biological Anthropology	24
The M.A. Program	24
The Ph.D. program	25
Field statements	25
VI Graduate Training in Linguistic Anthropology	26
The M.A. Program	26
The Ph.D. program	27
VII Graduate Training in Socio-cultural Anthropology	28
The M.A. Program	28
The Ph.D. Program	28
VIII Important Numbers	29

GRADUATE PROGRAM IN ANTHROPOLOGY

I. GENERAL PROGRAM

INTRODUCTION

The Graduate Program in Anthropology at the University of Kansas provides formal training in all areas of anthropology. While students are expected to meet the requirements of at least one of the subdisciplines (archaeology, biological anthropology, linguistic anthropology, and sociocultural anthropology), interdisciplinary and interdepartmental work is encouraged. Students often work with faculty having diverse areas of expertise.

Faculty members have expertise in the following areas:

ARCHAEOLOGY: Anthropological approaches to paleoenvironmental studies, geoarchaeology, symbol systems, lithic and ceramic studies of prehistoric societies of the Americas and Europe.

BIOLOGICAL ANTHROPOLOGY: Anthropological genetics, historical demography and epidemiology, molecular genetics, human osteology, forensic DNA, human growth and development, maternal and child health and nutrition, populations in the Americas, Eurasia, East Africa, and the Pacific Rim.

LINGUISTIC ANTHROPOLOGY: The social contexts of language, language documentation and revitalization, language ideology, language and power, media archiving and data interoperability. Particular strengths exist in Central and East Asia.

SOCIOCULTURAL ANTHROPOLOGY: Applied anthropology, ecological anthropology, feminist anthropology, historical anthropology, medical anthropology, political anthropology, postcolonial studies, social organization, symbolic anthropology, Africa, East Asia, Middle East, Pacific and the Americas.

In addition to the general requirements of our program, each of these subdisciplines has additional requirements that are described in separate sections in this document.

ADMINISTRATION

The graduate program is administered by the Director of Graduate Studies (DGS) and the Graduate Committee according to policies and procedures established by the faculty. The Graduate Committee is composed of the Director of Graduate Studies (chair), a graduate student, and faculty members representing the subdisciplines. The chair of the

department is an *ex officio* member.

FINANCIAL SUPPORT OF STUDENTS

Graduate teaching assistantships (GTAs) are allotted to graduate students on a competitive basis. These positions provide the student with a stipend, tuition waiver, and office space. GTA openings for the next academic year are normally announced in the spring semester. Students are responsible for watching for the announcement of these positions. Contact the DGS for further information.

To allow as many students as possible to obtain teaching experience, GTA appointments are limited to a maximum of eight (8) semesters at .50 FTE, of which no more than four (4) semesters may be received prior to completion of the master's degree. Any combination of appointments that totals this figure is possible. A student who is awarded and accepts a GTA position must be enrolled for at least 6 hours of graduate credit during each semester of employment. Graduate student teaching appointments during the summer term do not count against the student's total GTA time. Summer teaching appointments are limited to doctoral students.

Some faculty members support students from grants and contracts as **graduate research assistants (GRAs)**. Advertising and hiring for GRA positions are the responsibility of individual faculty members. Students should contact specific faculty members if they are interested in GRA positions.

The Department of Anthropology also offers several funding opportunities to graduate students enrolled in our Program, offered each year or each semester: Carroll D. Clark Award, Dahl Award, Mark Kappelman Award, Carlyle Smith award, and Hanson award.

External funding resources <http://graduate.ku.edu/funding> . All entering graduate students are strongly encouraged to work with their graduate committee to prepare and submit an NSF Graduate Research Fellowship Proposal, or equivalent to another funding source, during their first year. Where appropriate, students are also encouraged to apply for FLAS, Wenner-Gren, and Fulbright Fellowships.

University internal funding opportunities: <https://graduate.ku.edu/internal-funding>: The University offers a limited number of fellowships for **exceptional new graduate students** (e.g., Mary Elizabeth and Andrew P. Debicki Scholarship, The Dorothy Clark Lettice Scholarship, The John H. Nelson Scholarship, and the Dr. Laiten L. and Verna Nye Camien Scholarship).

For **current graduate students** the University offers the following graduate scholarship and fellowships: Dwight Eisenhower/Clifford Roberts Graduate Fellowships, Eddie Jacobsen Memorial Foundation Scholarship and Henry J. Talge Memorial Scholarship : <http://graduate.ku.edu/departamental-scholarships> . Students who wish to be considered for nomination for these fellowships must provide their GRE scores with their application materials.

Minority student support is also available (Graduate Fellowship for Diversity). The Office of Research and Graduate Studies offers a **Summer Research Fellowships** <http://graduate.ku.edu/summer-research-fellowship>

Graduate students **conference travel support** <https://graduate.ku.edu/graduate-scholarly-presentation-travel-fund> .

The Hall Center provides opportunities for several **travel and research awards**: <http://hallcenter.ku.edu/funding/graduate-support>

Institute of Policy and Social Research fellowship opportunities; <http://ipsr.dept.ku.edu/about/gradfellows/>

University Women's Club awards <https://rockchalkcentral.ku.edu/organization/UWC/about>

Student **job opportunities** University-wide could be explored here: <https://sjobs.brassring.com/TGWebHost/home.aspx?partnerid=25752&siteid=5542>

Students who are on probation or who have provisional status (see the Graduate Catalog) cannot hold GTA positions.

STUDENT RESPONSIBILITIES

All graduate students are responsible for informing themselves of the requirements of the Office of Graduate Studies (see Graduate Catalog), the Graduate Program in Anthropology, and their particular subdisciplinary specialization. Students should be especially cognizant of the Office of Graduate Studies' "Program Time Constraints" (<http://policy.ku.edu/graduate-studies/doctoral-program-time-constraints>). Members of the anthropology faculty are ready to answer questions and offer counsel; however, *ultimate responsibility lies with the student*.

After the defense of the student's thesis or dissertation no degree will be awarded until the department receives its bound copy of the thesis or dissertation, outstanding departmental accounts are paid, and departmental keys are returned. Upon completion of these requirements, the student's Progress to Degree (PTD) will be submitted online by the Anthropology Office to the College Office of Graduate Affairs (<http://graduate.ku.edu/doctorsal-students>)

STUDENT FILES

A file is started when the student is first admitted to the program to keep track of a student's progress,. This file is kept in the main office and contains materials pertinent to the student's graduate activities at KU. These files should be updated by the student before each annual review or when the student consults with an advisor. Students have access to their files and all letters written after January 1, 1975, except where that right

has been waived. Students will have access to their individual files only in the presence of the Graduate Officer. Students may put anything they think is important in their own file (for example CV, research paper drafts, completed papers, grant proposals, databases, fieldwork, conference abstracts, flyers for lectures invited, award notifications, service at the department and university). However, nothing may be removed from these files. The student must request permission to copy documents that are in their files. The student must pay for such copies.

Following graduation, the student's files in the Department of Anthropology will be destroyed after five years. The College Office of Graduate Affairs keeps student's permanent official records.

ANNUAL REVIEW

Students are required to work closely with their primary advisor and committee to plan a directed course of graduate study. It is strongly recommended that they meet all members of their committee, by the late Fall of each academic year.

The academic progress of **all graduate students will be reviewed each February** (additional evaluations may take place as warranted). The student's committee or the faculty of the respective subdisciplines will conduct the review. Students are advised to update their file in the Department office **no later than February 1** with relevant materials such as: 1) an updated curriculum vitae, 2) thesis or nonthesis proposal drafts, copies of field statements, significant papers or presentations, and completed thesis or dissertation chapters. Grades, advancement in requirements, progress on the thesis or dissertation, and overall performance will be evaluated. Students will be notified of the review in advance so they may update their files. The outcome of the evaluation will be communicated by the advisor in writing to the student along with whatever recommendations the review committee chooses to make by March 15. A copy of the evaluation and recommendations will be placed in the student's file.

INTELLECTUAL PROPERTY POLICY

(The following pertains to field statements, theses, dissertation, and papers written as part of degree requirements.) *“All enrolled students are subject to the Board of Regents and KU Intellectual Property Policies. The ownership of student works submitted in fulfillment of academic requirements is retained by the creator(s). By enrolling, the student gives the institution a nonexclusive royalty-free license to mark on, modify, retain the work in the process of instruction, or otherwise handle the work, as set out in the institution's Intellectual Property Policy or in the course syllabus. The institution does not have the right to use the work in any other manner without the written consent of the creator(s).”* The policy is available in its entirety at the Provost's Web site:

www.provost.ku.edu .

Faculty do not have the authority to copy or distribute student works such as field statements, theses, dissertation, or course papers to other students or persons, excepting department faculty and other relevant or participating faculty, without written permission of the creator(s) of the work.

PROBATION

A graduate student **will** be placed on probation whenever the student's committee or the Graduate Committee determines that academic progress is unsatisfactory. Major reasons for probation include but are not restricted to:

1. Failure to maintain an overall cumulative grade point average of B (3.0).
2. Failure to maintain a cumulative grade point average of 3.2 in anthropology.
3. Failure to name an advisory committee by the end of the third semester of graduate study.
4. Failure to complete the requirements for the M.A. degree within 3½ years after entering the program.
5. After receiving the third concurrent Incomplete ("I").
6. Failure to submit materials, if requested, for the annual subdisciplinary review.
7. Consensus by the advisory committee that the student is not making satisfactory progress toward a degree. In this regard, the committee may set forth specific stipulations which must be met by the student.

The DGS will provide *written notice* to those placed on probation, outlining specific requirements that must be met to return to regular graduate status.

DISMISSAL FROM THE PROGRAM

A student who has been placed on probation will be given one full semester after written notification to rectify the deficiencies that led to probation. Failure to take appropriate actions (as outlined in the probationary notice) will constitute grounds for dismissal from the graduate program. Even if appropriate actions have been taken to remove a first probation status, placement on probation for a second time will constitute sufficient grounds for dismissal. The Graduate Committee in consultation with the student's advisor and committee make final decision in such matters.

GRIEVANCES

Any student in the department who has a grievance pertaining to graduate studies should follow the procedures outlined in the Departmental Bylaws.

EXCEPTIONS

Exceptions may be made to specific departmental rules by written appeal to the Graduate Committee. Appeals will only be granted in extraordinary circumstances and for very compelling reasons.

II. THE M.A. PROGRAM

Temporary Advisor

A temporary advisor is assigned on admission. At first enrollment, new students **must** consult with the DGS and their temporary advisor. The advisor, who is normally indicated in the student's acceptance letter, reviews the student's preparation, discusses the courses needed to remove any deficiencies, and helps in the selection of courses. *Incoming students are strongly encouraged to enroll in the required core courses (ANTH 701, 702, 703, 704, and 706) at their earliest opportunity, as each of these courses is taught once in three semesters.*

M.A. Advisor and Committee

By the end of the first year, and preferably sooner, the student should have chosen an M.A. advisor and thesis committee. The committee must include a minimum of three graduate faculty members. The chair and at least one other member of this committee must be from the anthropology graduate faculty. The chair cannot be a member of the adjunct or courtesy anthropology faculty. Committee members may, with department and university approval, be appointed from other universities or institutions to serve on specific graduate student committees. As soon as the committee has been formed, the student must submit, in writing, the names of members to the DGS for approval. After approval this information is placed in the student's file.

To change the committee chair a student must petition the Graduate Committee. The student may change other committee members with the consent of the committee chair. It is the student's responsibility to notify in writing the DGS of these changes. Any faculty member has the right to refuse to serve on any M.A. committee.

COURSEWORK

Core Courses

By the end of the fourth semester, students are expected to have completed all of their required core courses. In preparation for specialization, the core courses are designed to provide an introduction to fundamental issues, methods, and theories in anthropology. Incoming M.A. students with a solid grounding in anthropology should, with consent of their advisor, be required to take only three (3) core courses. Incoming graduate students who lack substantial training in anthropology (bachelor's degree or similar training) should be required to take four (4) core courses. The core courses shall be offered on a three-semester rotation. Students should give core courses priority and enroll in them as soon as they are offered.

701 HISTORY OF ANTHROPOLOGY (3) Development of the field of anthropology and its relations with intellectual history. Emphasis on method and theory in historical context.

702 CURRENT ARCHAEOLOGY (3) The fundamental issues, methods, and theories in contemporary anthropological archaeology. Case studies illustrate

data acquisition, dating methods, culture history, paleoenvironmental models, and the study of culture processes.

703 CURRENT BIOLOGICAL ANTHROPOLOGY (3) The fundamental issues, methods, and theories in contemporary biological anthropology.

704 CURRENT CULTURAL ANTHROPOLOGY (3) The fundamental issues, methods, and theories in contemporary cultural anthropology.

706 CURRENT LINGUISTIC ANTHROPOLOGY (3) The fundamental issues, methods, and theories in contemporary linguistic anthropology.

Hours for the M.A.

Within two years of starting the program, students are expected to have completed the minimum number of required hours. For the M.A., the student takes a minimum of thirty (30) hours of graduate level courses as specified by each subdiscipline. No more than six (6) hours of reading and research or thesis research courses may count toward the 30-hour total. **PLEASE NOTE: The Office of Research and Graduate Studies requires that the student enroll in at least one hour of Master's Thesis (ANTH 899) to receive the degree.** Master's students must complete a research component, represented either by a thesis (usually for 6 hours of credit) or by an approved non-thesis plan (equivalent enrollment in research, independent investigation, or seminars). All students who have completed the required 30 hours of course work are required to be *continuously enrolled* in at least one hour of graduate course work until all requirements for the degree are completed. Students who do not file the final manuscript within six months of their defense must enroll in three (3) hours each semester until the thesis is completed and filed. All graduate students must be enrolled the semester they complete master's degree requirements. Master's students who complete degree requirements during the first week of summer session or within the first two weeks of the fall or spring semester are not required to be enrolled for that term unless they were not enrolled during the previous semester. The master's program is designed to be completed by most students in two years, and no more than three years after entering the program (see **Probation**). However, students are allowed a one-year extension (for compelling reasons or circumstances) on recommendation of the department and master's degree committee.

The Department can consider transfer of *up to six* graduate credits for courses completed at other universities, if those courses are compatible with ones offered in the KU anthropology program or are otherwise needed to complete degree requirements. Students with support of their advisor, can submit transcripts, course syllabi, and relevant materials to the Graduate Committee with a petition for acceptance of transfer hours.

M.A. THESIS AND NONTHESIS OPTIONS

Alternatives to the traditional thesis may be allowed in the form of a nonthesis research paper, internship report, or comprehensive exam option. Students who have performed independent research and have presented findings in the form of a refereed journal article or comparable scholarly work may petition their committee to use such work to fulfill the M.A. thesis requirement. Alternatively, students may submit an internship report. Master's students will be allowed to select, in consultation with and subject to the approval of their advisory committee, one of four options. **Students who complete**

Options A, B, or C are eligible for admission to the doctoral program in anthropology. Option D results in a terminal master's degree (admission to the doctoral program in anthropology at KU is not allowed).

A. THESIS OPTION

MA thesis proposal should be developed over regular meetings with principal advisor and submitted to the MA committee no later than the 3rd semester of study. Students must submit a thesis (preferably not more than 75 text pages in length) to their M.A. committee. A bound copy of the M.A. thesis must be deposited in the department office (see **Student Responsibilities**, p. 12). The department will not submit paperwork required for graduation to the College Office of Graduate Affairs until the bound copy of the thesis has been received. The College Office of Graduate Affairs requires electronic submission of thesis, and guidelines can be found at: <http://clas.ku.edu/coga/graduation/masters>.

B. RESEARCH PAPER OPTION

The research paper proposal should be developed over regular meetings with principal advisor and submitted to the MA committee no later than the 3rd semester of study. Students may produce a significant paper acceptable by a peer-reviewed journal, edited book or monograph, or other scholarly venue, such as a documentary or museum exhibit, as judged by the student advisory committee. This option must involve anthropological research, either conducted independently or as a significant member of a research team. Co-authorship is allowed, but only if the student has primary responsibility for: 1) conceiving the manuscript or other product; 2) collecting new data or analyzing previously collected data; and 3) writing the manuscript. Students must publically present the results of their research and pass an oral comprehensive exam.

A.C. INTERNSHIP REPORT OPTION

Students should discuss the internship opportunities with the advisory committee no later than the 3rd semester of study. Students may submit an internship report. Internships may vary in form. They may involve placement with a public or private agency, organization, or firm. The student will have a clearly defined role under the supervision of both the faculty advisor and an identified supervisor in the external entity. The internship will normally last for one semester or one summer; it will involve a research project conceived by the student in conjunction with the advisory committee and the staff of the agency. Some internships, particularly in archaeology, may not involve formal placement with an external agency, but rather research done in conjunction with field research or lab analysis. Students choosing this option must complete both ANTH 897 and ANTH 898, and submit an internship proposal for approval to their advisory committee. They must publically present the results of their internship in an oral comprehensive exam that will include a discussion of the applied dimension of their work and its benefit to the public and the discipline.

D. COMPREHENSIVE EXAM OPTION

Students choosing this option must take 36 credit hours of coursework, of which at

least 30 must be in formal course work. Not more than 6 credit hours can be graduate research hours (ANTH 889 – 899). Students must pass a final comprehensive oral exam, open to the public, over their coursework in anthropology.

M.A. DEFENSE (OPTIONS A, B, AND C)

If the committee approves the thesis, research paper, or internship report, the M.A. committee chair notifies the Graduate Officer to work with the student to schedule the Master's defense. This shall be scheduled to take place at least one month prior to the end of the student's last semester and shall be advertised to the public with at least two weeks' notice. The M.A. defense takes the form of an oral presentation followed by questions and discussion by the audience and the student's committee. Present and participating are the student and the M.A. committee, composed of a minimum of members of the KU Graduate Faculty (see *M.A. Advisor and Committee* above). All other faculty and graduate students are invited and encouraged to attend as nonvoting participants.

M.A. Comprehensive Examination (Option D)

Students choosing the Comprehensive Examination Option must work closely with the M.A. committee chair to schedule an oral examination based on the content of the completed coursework. This shall take place at least one month prior to the end of the student's last semester and shall be advertised to the public with at least two weeks' notice. The M.A. comprehensive examination takes the form of questions from the student's committee. Present and participating are the student and the M.A. committee, composed of a minimum of members of the KU Graduate Faculty (see *M.A. Advisor and Committee* above). All other faculty and graduate students are invited and encouraged to attend as nonvoting participants.

Application for Degree

At the successful conclusion of the defense or oral examination, students must apply online for the M.A. degree by filing an Application for Degree form through the Enroll and Pay system. Students wishing to continue in the program in pursuit of a Ph.D. must so indicate to their advisor and committee, who will determine by vote whether they may continue in the program. Students who are permitted to proceed must have written endorsement from their Ph.D. advisor (see p. 14 under Ph.D. admission).

DOUBLE DEGREES

For students majoring in anthropology and another M.A. program, a reduced-hour degree is possible in some cases for a second master's degree (e.g., Museum Studies), but only when specific course work fulfills the requirements of both degrees. The hours required for the second master's degree cannot be reduced more than 6 hours (a minimum of 24 additional hours required), but this is contingent on approval of the student's committee and upon the student being in good standing in the program.

Provisional timeline for a 2-YEAR study plan toward M.A. degree

Year	Semester	Credit hours to graduate	Achaeology	Biological anthropology	Socio-cultural anthropology	Linguistic anthropology	MA thesis option timeline	MA nonthesis option timeline
1	Fall	9	Take 3 core courses* + 3 required archaeology courses	Take 3 core courses* + 3 required biol. anthropology courses	Take 3 core courses* + 3 required soc.cult. anthropology courses	Take 3 core courses* (one is ANTH 706) + 3 required ling. anthropology courses		
	Spring	9					Advisory committee selected File updated for annual review by Feb.1	
	Summer	Possibilities: field research, laboratory research, library research, enrollment in thesis research						
2	Fall	9	Take 2 required archaeology courses + 2 elective courses (one can be ANTH 899 for thesis option)	Take 1 required biol. anthropology course + 3 elective courses (one can be ANTH 899 for thesis option)	Take 2 required soc.cult. anthropology courses + 2 elective courses (one can be ANTH 899 for thesis option)	Take 3 required ling. anthropology courses + 1 elective course (or up to 6-9 credit hours in ANTH 899 for thesis option)	MA thesis proposal submitted	Research paper proposal or Internship project proposal submitted (must take ANTH 897 and ANTH 898 for internship option only)
	Spring	3					All students must take ANTH 899 (1 credit hour minimum)	
							File updated for annual review by Feb.1	
	Summer						Oral Comprehensive Exam	
		30	30	30	30	30		

*ANTH 701, 702, 703, 704, 706; specific courses required in each subdiscipline are listed on pages 21-28 of this handbook.

Incoming, continuing, or finishing KU graduate student checklist: <http://graduate.ku.edu/student-stage-guide>

III. THE PH.D. PROGRAM

Admission

A KU graduate student who has completed the requirements for the M.A. in anthropology and all of the requirements for admission to the Ph.D. program may apply to the Graduate Committee for admission to the doctoral program.

Admission depends on:

1. A letter of intent from the student.
2. Written recommendation of the M.A. committee to the Graduate Committee.
3. The student's academic record (apart from GPA this record may include anthropological research proposals, published work, grant and fellowship nominations etc.)
4. A written statement from a regular member of the anthropology graduate faculty indicating willingness to chair the dissertation committee.

Prior to enrolling in the Ph.D. program, students from other universities must complete all requirements for the master's degree in anthropology, including a thesis or an equivalent level of academic achievement. The courses required to fulfill any deficiencies in the training of an incoming Ph.D. student will be determined by the members of the subdiscipline at the time of admission. Deficiencies will be specified in the admissions letter sent to the student. Students with a master's degree in other disciplines, such as biology, English, or nursing, may be allowed to enter the anthropology Ph.D. program *only after* any recognized deficits have been fulfilled. This is often accomplished by completing the core courses required of anthropology M.A. students (ANTH 701, 702, 703, 704, and 706) or equivalent coursework. Once perceived deficits have been removed, the student with a non-anthropology master's degree, and with endorsement from an advisor and committee, can petition the Graduate Committee for admittance into the Ph.D. program without completing an M.A. in anthropology.

Provisional Admission: If a student has failed to complete all requirements for the master's degree at the time of entry into the Ph.D. program, the student will be allowed one semester of provisional admittance to complete the requirements.

DOCTORAL COMMITTEE

When admitted, the student's first task is, in consultation with the committee chair, to select the remaining members of the doctoral committee. Two additional members are required. At least one of the additional committee members must be a *regular* member of the department's graduate faculty; the third may be a member of the graduate faculty from another department in the university, or a specially appointed and approved faculty member from another university. Upon the committee members' agreement to serve, the student notifies the DGS in writing. The members of the doctoral committee are

responsible for evaluating performance and counseling the student toward the satisfactory completion of the doctorate. Regular members of the anthropology department faculty include those who are tenured or in a tenure-track position in the department.

The student must petition the Graduate Committee to change the committee's chair, and approval is contingent upon the willingness of another regular member of the department's graduate faculty to accept the position. The student may also change any other committee member with the consent of the committee chair. It is the student's responsibility to notify the DGS, at once and in writing, of such changes.

PH.D. CANDIDACY (requirements for admission):

1. Fulfillment of the Office of Research and Graduate Studies *Responsible Scholarship & Research Skills* (RSRS) requirement. (See Responsible Scholarship website: http://www.rgs.ku.edu/responsible_scholarship/plan.shtml.)
- 1.2. Completion of at least 24 graduate credit hours of post-M.A. course work. (Non-remedial hours in excess of 30 taken before the M.A. degree is awarded may be counted toward this requirement.) Of the 24 hours, no more than nine (9) may be in graduate research/readings (ANTH 996) and/or dissertation hours (ANTH 999) in anthropology.
- 2.3. Fulfillment of residency requirement. Two semesters, normally consecutive or one semester and one summer session, must be spent in resident study at the University of Kansas (see Graduate School Catalog).
- 3.4. Satisfactory completion of two field statements as approved by the student's committee.

Having completed these four requirements, the student must then:

Pass the written comprehensive examinations over each of the field statement topics as determined by the student's advisor and committee.

Submit a satisfactory proposal for dissertation research to the Ph.D. committee.

Pass the oral comprehensive examination related to the content of doctoral dissertation proposal, both field statements, and all the completed coursework .

The specific content of the RSRS, field statements, written and oral examinations, and dissertation research proposal requirements are worked out between students and their Ph.D. committee, but the subsections that follow outline their general nature.

RESEARCH SKILLS & RESPONSIBLE SCHOLARSHIP

The Graduate Studies' policy on Research Skills and Responsible Scholarship also requires that every doctoral student:

1. Have training in responsible scholarship pertinent to the field of research.

2. Obtain research skills pertinent to the doctoral level of research in their field(s).

At the time of approval of the doctoral proposal and in consultation with the Ph.D. advisor and committee, the student shall identify the language(s) or other research skills that will be used to satisfy the RSRS requirement. These *must* be approved by the student's committee. Since these are research skills, students are advised to master them early in the program, so they may be utilized in further course work, independent study, and research. The doctoral aspirant must satisfy one of the following options before taking the comprehensive exams:

- A. Demonstrate a comprehensive reading and speaking knowledge of one foreign language relevant to the student's research interests, in which there exists a significant research literature in anthropology. Foreign students may use their native language to fulfill this option *only* if the language is considered to be an adequate research tool for their program.
- B. Demonstrate proficiency in the reading of two foreign languages relevant to the student's research interests, in which there exists significant research literature in anthropology.
- B.C. Demonstrate proficiency in the reading of one foreign language relevant to the student's research interests, in which there exists significant research literature in anthropology, and competence in another research skill relevant to the student's special research requirements in anthropology. This latter requirement may be satisfied by knowledge of a language in which there is no written research literature, but which the student will employ in fieldwork.
- D. Demonstrate competence in two research skills relevant to the student's special research requirements in anthropology.

Doctoral students admitted in **Fall 2011 or later** must pass the following course: **ANTH 707 Responsible Research & Scholarship in Anthropology (3)**. This course examines a range of issues critical to responsible research, scholarship, and practice in anthropology. Topics include: anthropological codes of ethics; protection of human subjects, informed consent, and confidentiality; appropriate conduct in field and laboratory research; data management, curation, and dissemination; proper protocols for authorship, submission of publications, and peer review; classified and proprietary research; mentor-student relationships; professional collaborations. *Prerequisite:* Graduate standing in anthropology or consent of instructor. Required for all doctoral students in anthropology. (Master's students are encouraged to take it as well.)

Upon completion of a RSRS requirement, the student and advisor must notify the DGS, who will enter it in the student's permanent record and notify the College Office of Graduate Affairs.

FIELD STATEMENTS

Two field statements and one dissertation proposal are required. Each document is prepared for a different core member of the committee. (Core members are primary members of the dissertation committee. The advisor and at least one core member must be faculty members in the KU Anthropology Department.) The interests and topics of the field statements are usually reflected in dissertation research and should be considered as an important stage in the conception and formulation of the dissertation proposal and research plan.

Field statements serve three important functions: 1) they demonstrate student mastery of relevant knowledge within anthropology; 2) they indicate familiarity with professional literature pertinent to the history or current status of methodologies, theories, or specific topics in the student's areas of specialization; and 3) they demonstrate the student's readiness to conduct dissertation research.

Field statements should demonstrate depth and breadth of knowledge in specific areas of scholarly interest and expertise—a fundamental quality of doctoral candidacy. Topics are conceived in consultation with members of the doctoral committee and are subject to their supervision and approval.

The two field statements should demonstrate depth and breadth in the chosen subject or area and should be accompanied by an extensive topical bibliography. They should take the form of a critical literature review, as found in the *Annual Review of Anthropology* or other anthropological scholarly sources. Examples might include:

- * anthropological methodologies
- * schools of thought or theoretical approaches
- * research in a defined geographic area
- * investigation of a specific population, culture, or time period
- * research on a specific species or subspecies
- * research on a language or specific linguistic problem
- * contributions of a major anthropological figure or research program
- * specific bodies of literature relevant to proposed research
- * specific problems and issues in anthropology

Upon completion and faculty approval of each of field statement, students must provide an electronic version for their permanent student file.

WRITTEN COMPREHENSIVE EXAMINATION

After each field statement has been accepted, the student's doctoral committee administers the written comprehensive examination, which may be taken together or at different times. While the primary judge of the quality of the student's responses in a given field is the student's advisor in that field, each field statement and accompanying examination paper may be submitted to other committee members for their evaluation.

DISSERTATION PROPOSAL

Doctoral students should orient their studies and research toward a dissertation project. This is an independent piece of research, usually requiring fieldwork, and leading to a dissertation that will contribute to anthropological knowledge. An essential part of planning for dissertation research is framing a proposal. In the proposal, the student is expected to review the state of knowledge pertinent to the topic, describe the research problem, and explain the methods to be employed in the investigation.

To ensure timely progress toward completion of the doctorate, the **third required document** will consist of a dissertation proposal. It is to be approved *after* successful completion of the two field statements discussed above. It may take the form of a proposal to a funding agency, such as a NSF Doctoral Dissertation Improvement Grant, but the doctoral committee determines its exact form. The dissertation is normally prepared under the direction of the student's advisor, but copies of the doctoral dissertation proposal must be *submitted to and approved by* the student's dissertation committee before the oral comprehensive examination can be scheduled.

Because dissertation research in anthropology is often dependent on external funds for travel, subsistence, data gathering and analysis, doctoral students should consult with their committee early on where and when to apply for such funds. Students are strongly encouraged to seek formal training in grant writing (e.g., ANTH 766).

ORAL COMPREHENSIVE EXAMINATION and EXAMINATION COMMITTEE

Upon successful completion of all other requirements for candidacy, as specified above, the student will take an oral comprehensive examination. This examination must be scheduled by the Director of Graduate Studies with the College Office of Graduate Affairs *at least two weeks* before the desired examination date.

The examining committee for the oral comprehensive consists of the student's doctoral committee plus two faculty members chosen by the student in consultation with the committee chair (a total of five people). One of these is a representative of the Office of Graduate Studies chosen from outside of the Department of Anthropology. This representative can be one of the three members of the student's doctoral committee. If one of the three main members is already from outside, then the two additional members can be from within the Anthropology Department. The other representative may be from inside or outside the department, selected, if possible, for expertise in the student's declared fields. The chair of the doctoral committee supervises the examination. Other faculty and students are invited as nonvoting participants.

The doctoral dissertation proposal, field statements, the written comprehensive examination(s), and courses taken provide the central focus of the oral comprehensive examination. The examining committee judges whether the student is sufficiently prepared to undertake a dissertation project and to work as an independent investigator.

Training and qualifications to make a contribution to anthropological knowledge are also considered. If the student's performance on this examination is judged satisfactory, the student is advanced to candidacy.

POSTCOMPREHENSIVE ENROLLMENT

After passing the comprehensive oral examination for a doctoral degree, the candidate must be continuously enrolled, **including summer sessions**, until all requirements for the degree are completed. Each enrollment must reflect as accurately as possible the candidate's demands on faculty time and university facilities. Until all requirements for the degree have been completed or until 18 postcomprehensive hours have been completed (whichever comes first), the candidate must enroll for a minimum of 6 hours a semester and 3 hours per summer session. If after 18 hours of postcomprehensive enrollment the degree is not completed, the candidate must continue to enroll each fall, spring, and summer semester until all requirements for the degree have been met.

DOCTORAL CANDIDACY and DISSERTATION COMMITTEE

Once admitted to candidacy, the student selects a dissertation committee of *five* members in the same way the doctoral examination committee was selected (in many cases the two committees will be identical).

The chair of the dissertation committee is the student's principal advisor, who has primary responsibility for guiding the student through the research and writing of the dissertation.

The Ph.D. dissertation is based upon independent investigation, usually in the field or laboratory. In very special cases, the dissertation may be concerned primarily with data gathered through research in libraries, but approval for such dissertation projects will be strongly influenced by prior demonstration of field or laboratory capabilities in the principal area of interest.

THE DEFENSE OF THE DISSERTATION and CERTIFICATION FOR PH.D. DEGREE

When the dissertation committee has tentatively accepted the dissertation, a final oral examination will be held, in which the candidate defends the dissertation and its contribution to anthropological knowledge. Other faculty and students are welcome as nonvoting participants. Upon satisfactory completion of this examination, the candidate will be certified by the dissertation committee as qualified to be awarded the Ph.D. degree. Students must follow the Office of Graduate Studies guidelines and procedures for submitting the finished dissertation: <http://clas.ku.edu/coga/graduation/doctoral>. A bound copy of the dissertation must be deposited in the department (see Student Responsibilities below). An electronic version must be submitted to the Office of Graduate Studies.

Provisional timeline for the 5-YEAR study toward Ph.D degree

YEAR	Semester	Credit hours to graduate	Archaeology	Biological anthropology	Soc.cultural anthropology	Linguistic anthropology	PhD requirements' provisional timeline	
1	Fall	15	1 RSRS required course (ANTH 707) + 3 archaeology seminars* +1 elective course	1 RSRS required course (ANTH 707) + 1 MA core course** (that wasn't taken during MA) + 3 elective courses	1 RSRS required course (ANTH 707)	1 RSRS required course (ANTH 707) + 4 elective courses	Three member Doctoral Committee selected	Residency required minimum 2 semesters (may include the summer semester)
	Spr						File for annual review updated by February 1	
	Sum							
2	Fall	6	2 elective courses (may include ANTH 996)				Field statement 1 (end Fall)	Evaluated by the Doctoral Committee
	Spr						File for annual review updated by February 1 Field statement 2 - Written comprehensive exam	
	Sum.							
3	Fall	3	1 elective course (may include ANTH 996)				Five member Dissertation Committee selected + dissertation proposal submitted	Evaluated by the Dissertation Committee
	Spr						File for annual review updated by February 1 Oral comprehensive exam	
	Sum						24	
4	Fall		Required enrollment in 18 post-comprehensive hours including summer semesters (ANTH 999)					Doctoral candidacy
	Spr						File for annual review updated by February 1	
	Sum							
5	Fall		Required enrollment in 18 post-comprehensive hours including summer semesters (ANTH 999)					Dissertation defense evaluated by the Dissertation Committee
	Spr						File for annual review updated by February 1	
	Sum						18	

RSRS = Responsible Scholarship and Research Skills requirement for all PhD students; *required archaeology seminars on 700-800; level **exclude** **MA core courses 701,702, 703, 704, 706; NOTE: 'elective' courses including those that may fulfill RSRS requirements are chosen in consultation with the advisor and the Committee.

Incoming, continuing, or finishing KU graduate student checklist: <http://graduate.ku.edu/student-stage-guide>

IV. GRADUATE TRAINING IN ARCHAEOLOGY

INTRODUCTION

Graduate study in anthropological archaeology is designed to train professional archaeologists for both academic and nonacademic careers. While university teaching remains a career choice of many graduate students, our students also undertake careers with Cultural Resource Management (CRM) firms, museums, and federal agencies such as the National Park Service, Bureau of Land Management, and Forest Service that recruit personnel at the M.A. and Ph.D. levels. The curriculum is designed to provide students with a basic knowledge of archaeological approaches to the study of material culture as well as sufficient training in archaeological field research, data analysis, and other relevant analytical methods to begin a career in archaeology.

All graduate students in archaeology must display proficiency in conducting archaeological fieldwork as demonstrated by active and successful participation in the equivalent of at least one four-week field season such as an accredited archaeological field school or an approved field research project. The Department of Anthropology and the Archaeological Research Center (ARC) of the Biodiversity Institute sponsor archaeological field schools to provide students with basic field training. Opportunities for additional fieldwork are provided through archaeological field schools sponsored by other institutions, by projects sponsored through a variety of different institutions, and through research conducted by KU faculty members.

Experience in working directly with archaeological materials is also expected of all students. The ARC has large systematic collections from North America as well as from Latin America and Europe. In addition, the facility offers lab space and basic supplies, state-of-the-art equipment, and multiple computers and software relevant to archaeological research. Students are expected to acquire hands-on training either at the ARC or at another approved institution.

EVALUATIVE ASSESSMENT

To facilitate orientation of students toward specific classes, incoming graduate archaeology students are expected to complete a formal Evaluative Assessment prior to their first week of class. The content of such assessment will emphasize *both general and specific knowledge* of basic concepts, principles, methods, theories, and results of research in archaeology and anthropology comparable to what would be mastered by a successful undergraduate anthropology major.

This assessment will not become part of a student's permanent record. (It will be kept no more than two years). The results will be used primarily as an advising tool for incoming students by their faculty advisor in consultation with other archaeology faculty members. It will be used for addressing individual student needs and guidance in the appropriate coursework.

Current Archaeology (ANTH 702) and the Evaluative Assessment

Incoming M.A. students who achieve a score above 85% on the Evaluative Assessment will be permitted, if they so desire, to waive the requirement of completing Current Archaeology (ANTH 702), the core course in archaeology. Students at either the M.A. or the Ph.D. level who do not receive a high score will be required to complete ANTH 702 as part of their graduate program requirements.

THE M.A. PROGRAM

The archaeology program has course distribution requirements in addition to those required of all M.A. students in anthropology as described in the Graduate Handbook.

Prior to receiving their degree, students are expected to have completed the following:¹

- At least three credit hours of a graduate-level course in anthropology emphasizing theory relevant to archaeology (for example, ANTH 500*, 516*, 603, 605*, 853, 710, 715*, 718*, 720*, 849*).
- At least six credit hours of graduate-level courses emphasizing methodologies relevant to archaeology (for example, ANTH 500*, 512, 516*, 517, 518, 519, 520, 521, 522, 582, 605*, 619, 648, 705, 759, 811, 849*, 851). Three of these credit hours may be completed in a discipline other than anthropology.
- At least six credit hours of graduate-level archaeology courses with specific cultural and/or geographic emphases (for example, ANTH 500* 504, 505, 506, 507, 508, 510, 514, 515, 516*, 523, 715, 718, 720, 849*).

Students may petition in writing for any relevant course(s) to count toward the above distribution requirements. Such petition should include a written justification and suitable documentation. It is subject to approval by the student's M.A. advisor in consultation with the archaeology faculty as a whole.

THE PH.D. PROGRAM

Ph.D. candidates in archaeology are expected to demonstrate expertise in the substantive content, methodological framework, and theoretical orientations of both topical (e.g., lithic technology, ceramic technology, faunal analysis) and geographical areas (e.g., Great Plains of North America, Mesoamerica, Western, Central, Southeast Europe, etc.) This expertise is demonstrated through successful completion of coursework, field statements, qualifying exams, the doctoral proposal, and the doctoral dissertation or its equivalent.

¹ Students who have completed these courses or their equivalents as undergraduate students at the University of Kansas may count these towards fulfillment of their archaeology course distribution requirements.

* Courses whose specific topics can change from semester to semester, such as ANTH 500, 516, and 849, may be repeated to fulfill the requirement in more than one category. This determination will be made by the advisor in consultation with other archaeology faculty when these classes are scheduled for the upcoming academic year.

In addition to completion of the requirements for the Ph.D. degree as specified by the Graduate Program, doctoral candidates are required to take 9 hours of seminars in archaeology at the 700-800 level (not including the core courses required of M.A. students).

Regular participation in archaeological field and laboratory research, in addition to specific work leading to the completion of a dissertation, is an integral part of the doctoral program. Specific details will be determined by the student in consultation with the doctoral advisor and Ph.D. committee.

V. GRADUATE TRAINING IN BIOLOGICAL ANTHROPOLOGY

INTRODUCTION

Graduate training in biological anthropology at the University of Kansas is designed to provide a well-rounded knowledge in three basic areas of biological anthropology (anthropological genetics, human growth and adaptation, as well as research skills in the student's major area of interest. Although students may apply for only the master's degree, the primary focus of the faculty is toward the training of highly qualified students for the Ph.D. degree. Besides academic training through course work, beginning at the master's level, the concentration stresses student involvement in research, either through participation with the faculty or on an individual basis. Each student's curriculum is, to some extent, tailored to the specific interests and needs of the student. Master's training should provide the basic skills necessary to conduct research in their particular area of interest as preparation for Ph.D. work. Students are required to demonstrate competence in specific areas of biological anthropology, as well as ancillary disciplines directly related to their own research areas. The program provides flexibility and customization for each student through consultation with the student's advisor and committee members.

Requirements for graduate degrees in terms of hours, grades, residency, committees, examinations, the M.A. thesis, and Ph.D. dissertation are described in the Graduate Program in Anthropology. Additional requirements for graduate students in biological anthropology are specified below.

To facilitate training and to qualify for research and funding opportunities, it is strongly recommended that new students fulfill statistics courses offered in the Division of Biological Sciences and basic computer courses in the Computer Science Department. Research skills should be completed before the master's degree is awarded. Exemption from these requirements will only be made when students provide their advisor with documentation of equivalent proficiency in these skills.

Students concentrating in anthropological genetics are expected to have competency in biochemistry, demography, and quantitative and population genetics. Joint degrees in anthropology/genetics are possible through an integrated program administered through the Department of Anthropology and the interdepartmental Genetics Program. Those students focusing in human growth and development should also take courses in animal physiology and biochemistry. Students in paleoanthropology are expected to take courses offered outside the department in human anatomy, vertebrate evolution, and evolution theory. Students are required to work closely with their primary advisor and committee to plan a directed course of graduate study.

THE M.A. PROGRAM

Course work is tailored to each student's goals in consultation with their advisor and committee. In addition to department wide requirements, M.A. students in biological anthropology must take one course in three of the following four areas:

- ❖ Anthropological Genetics
- ❖ Human Growth and Physical Development
- ❖ Human Adaptation or Demographic Anthropology
- ❖ Human Osteology

Required courses that fulfill the above include:

ANTH 652 Population Dynamics

ANTH 762 Growth and Development

ANTH 555 Evolution of Human Diseases or ANTH 540 Demographic Anthropology

ANTH 648 Human Osteology

Remaining course options at the master's level are geared to the specific interest of the student.

THE PH.D. PROGRAM

Ph.D. course work is tailored to each student's interests and goals, as determined in consultation with the doctoral advisor and committee. In addition to the Office of Graduate Studies and department wide requirements, students receiving their master's in biological anthropology must fulfill the following requirement before receiving the Ph.D.:

1. Each student must complete the fourth course in the master's degree requirements listed above. For example, if course requirements were completed in areas A, B, and C for the master's degree, a course fulfilling the remaining area (D) must be completed. Faculty in biological anthropology recommend this course be completed in the first year of Ph.D. course work.
2. For those students entering the Ph.D. program with a master's degree, specific course requirements in biological anthropology (areas A, B, C, D) will be determined by the permanent faculty in biological anthropology. These specific requirements will be transmitted in writing to the new Ph.D. student. Other requirements may be determined by the Graduate Committee.
3. Remaining course options at the Ph.D. level are geared to the specific interests of the student, under the guidance of the primary advisor and the committee.

FIELD STATEMENTS

Two field statements and a proposal are required in biological anthropology. The two field statements follow the guidelines listed in the department's general program requirements (p. 17). The proposal is undertaken after the successful completion of the first two, and shall be in the form of an NSF Doctoral Dissertation Improvement Grant proposal. This must conform to all NSF specifications and be submitted to the advisor and committee in completed form. This third field statement may not be simply a reworking of the material covered in one or both of the other two field statements in the form of a grant proposal. The NSF Doctoral Dissertation Improvement Grant proposal will form, along with the two other area statements, the basis for the oral comprehensive examination. For international students who have no opportunity to apply for NSF support, a different grant proposal may be submitted, pending written approval of the

student's committee and advisor.

VI. GRADUATE TRAINING IN LINGUISTIC ANTHROPOLOGY

INTRODUCTION

Graduate training in linguistic anthropology at the University of Kansas is designed to provide students with a well-rounded knowledge of linguistics and its interaction with other fields of anthropology. Students will also be exposed to the latest trends in linguistic anthropology, areas in which the faculty has strengths and received international recognition: documentary linguistics, language technology, discourse and identity, and Central Asian studies.

Requirements for graduate degrees in terms of hours, grades, residency, committees, examinations, M.A. thesis, and Ph.D. dissertations are described in the Graduate Program in Anthropology. Additional requirements for graduate students in linguistic anthropology are specified below.

THE M.A. PROGRAM

Coursework is tailored to each student's goals, as determined in consultation with an advisor. In addition to department wide requirements, students in linguistic anthropology must take:

Theory Courses

- **one** of the following Current Anthropology courses:
 - ANTH 702: Current Archaeology
 - ANTH 703: Current Biological Anthropology
 - ANTH 704: Current Cultural Anthropology
- **one** of the following:
 - ANTH 725*/(LING 700): Introduction to Linguistic Science
 - ANTH 730/(LING 730): Linguistics in Anthropology [Typology]
- ANTH 736/(LING 736): Linguistics Analysis
- ANTH 706/(LING 706): Current Linguistic Anthropology
- **one** of the following electives:
 - ANTH 733*/(LING 733): Language, Gender, and Sexuality
 - ANTH 734*/(LING 734): Language Evolution
 - ANTH 748/(LING 748): Language Contact
 - ANTH 810/(LING 810): Seminar in Ethnolinguistics [Ethnopoetics]
 - ANTH 810/(LING 810): Seminar in Ethnolinguistics [Language Revitalization]
 - ANTH ###†: Language and Identity

Methodology Courses

- **one** of the following:

- ANTH 741/(LING 741): Field Methods in Linguistic Description
- ANTH 783: Doing Ethnography
- ANTH 740/(LING 740): Linguistic Data Processing

Theory/Methodology Course

- **one** of the following:
 - ANTH 732*/(LING 732): Discourse Analysis
 - ANTH 786: Ethnographic Documentary Production

Thesis Hours

- six (6) to nine (9) credit hours in ANTH 899: Master's Thesis

Notes:

- * Course/course number recently proposed and accepted
- † No course number has been assigned; will be proposed later.

THE PH.D. PROGRAM

A concentration in linguistic anthropology involves no requirements for the Ph.D. degree beyond those specified in the Graduate Program and the Graduate Catalog of Liberal Arts and Sciences.

VII. GRADUATE TRAINING IN SOCIOCULTURAL ANTHROPOLOGY

INTRODUCTION

The faculty in sociocultural anthropology has strengths in North Africa, East and West Sub-Saharan Africa, East Asia, Middle East, the Pacific, and the Americas (North, Central and South).

Topical interests include applied anthropology, ecological anthropology, feminist anthropology, historical anthropology, medical anthropology, political anthropology, postcolonial studies, social organization, and symbolic anthropology. Requirements for graduate degrees in terms of hours, grades, residency, committees, examinations and thesis are described in the [Graduate Catalog](#) and in the [Graduate Program in Anthropology](#). Additional requirements for graduate students in sociocultural anthropology are specified below.

THE M.A. PROGRAM

Course work is tailored to each student's goals, as determined in consultation with an advisor. In addition to department wide requirements, students in sociocultural anthropology must take:

1. ANTH 783: Doing Ethnography.
2. At least one course in a geographical area.
3. Courses from at least three different faculty members in sociocultural anthropology. [Courses taken to satisfy other requirements may be used to meet this requirement.]

The M.A. thesis in sociocultural anthropology is normally based on library research and is not to exceed 75 pages in length. A thesis is often the outgrowth of a usually successful seminar paper. Some other professional product, such as a published paper(s), film, or exhibit catalog, may in certain circumstances be acceptable in lieu of a traditional thesis.

THE PH.D. PROGRAM

A concentration in sociocultural anthropology involves no requirements for the Ph.D. degree beyond those specified in the Graduate Program and the Graduate Catalog of the College of Liberal Arts and Sciences.

VIII. IMPORTANT NUMBERS

College Office of Graduate Affairs (COGA):

Grad Student Services Manager: Morgan Swartzlander	102 Strong Hall	864-4147
Program & Policy Coordinator: Rachel Schvien	102 Strong Hall	864-1784
Grad Professional Development Coordinator: Nicole Reiz	4302 Wescoe Hall	864-6310
Student Financial Aid	KU Visitor Center, 1502 Iowa St.	864-4700
KU Registrar Office	121 Strong Hall	864-4422
Watkins Health Center	Watkins Health	864-9500
KU Information (KU Campus General Information Center)	Level 4 KS Union	864-3506
Information Services	223 Strong Hall	864-4999
KU Bookstore	Level 2 KS Union	864-5285

Chair of Anthropology: Joane Nagel	621 Fraser Hall	864-4103
Associate Chair of Anthropology: Brent Metz	609 Fraser Hall	864-2631
Director of Graduate Studies (DGS): Bartholomew Dean	639 Fraser Hall	864-2648

ANTH Accounting Specialist: Carol Archinal	50 Strong Hall	864-2632
ANTH Graduate Officer/Office Manager & GTA/GRA contact: Le-Thu Erasmus Campbell	622A Fraser Hall	864-2630
Anthropology Office	622 Fraser Hall	864-4103
	Fax	864-5224

ANTH Department Office (622 Fraser) hours during fall and spring semesters:

Mondays – Thursdays 8:00am – 5:00pm Fridays 8:00am – 4:30pm

Closing hours may change during summer session.

Helpful Websites

KU Website	www.ku.edu
KU Anthropology Department	http://anthropology.ku.edu/
KU Grad. Studies Student Resources	http://www.graduate.ku.edu/student-resources

Kyou Portal Login

<https://login.ku.edu/cas/login?service=https%3A%2F%2Fportal.ku.edu%2FuPortal%2FLogin>

Enroll & Pay Login

<https://sa.ku.edu/psp/csprd/?cmd=login&languageCd=ENG>

KU Registrar Office	http://www.registrar.ku.edu/
Student Financial Aid	http://affordability.ku.edu/steps/
Schedule of KU Classes	https://classes.ku.edu/Classes/ExternalDisplay.action
KU Academic Calendar	http://www.registrar.ku.edu/calendar/index.shtml
KU Policy Library (alphabetical listing)	http://www.policy.ku.edu/alphabetically.shtml?A